



Foster Grandparents of the Wyoming Rockies

Performance Evaluation

E = Exceptional performance: The volunteers performance exceeds the objectives, expectations or requirements. Performance and results clearly reflect initiative. Contributions made by the volunteer are above those required of an individual in this position. You do not see anything that the Foster Grandparent needs to change or improve upon. You have indicated these successes in the comment section.

S = Solid performance: The volunteer has met expectations and achieved expected results. The volunteer has accomplished assignments within agreed upon parameters and has made a positive contribution to the children served and the overall environment. You see some things the Foster Grandparent could do differently and have identified them in the comment section.

N = Needs development: The volunteer meets some but not all standards/criteria for the performance expectation and requires more than normal guidance and supervision. It is necessary for you to alert the volunteer FGP staff to any unsatisfactory behavior and facilitate the volunteer to succeed in meeting expectations. You have identified these needs in the comment section.

Foster Grandparent being evaluated _____

Volunteer Station Assignment _____

SECT I: Volunteer station supervisor please complete:

	E	S	N	Comments
Dependable, reliable, prompt, notifies volunteer station of absences, inservices, etc				
Follows policies, procedures, including confidentiality and safety standards				
Attitude is positive and cooperative towards service, supervisor, organization, non-discriminatory				
Able to communicate effectively, follows instructions and asks for clarification if needed				
Relates to assigned children in a positive, constructive way, using time well				
Supports volunteer station mission, and has a positive impact on children served				
Personal appearance and hygiene is appropriate				
Appropriate for assignment including health, energy level, attitude, etc				
Participates in volunteer station trainings, meetings, etc., as requested				

Do you feel this volunteer should continue in their current position? YES NO

Site Supervisor Signature/Date: _____

Sect II: Foster Grandparent please complete:	Yes	No	Comments
Do you feel your volunteer station is meeting your needs, giving instructions, feedback, etc?			
Do you feel the Foster Grandparent Program is meeting your needs in support, training, and communication?			
Do you understand the policies and procedures of FGP and your volunteer station?			
Do you feel your concerns are dealt with respectfully and appropriately?			
Do you feel your effort in being a Foster Grandparent is worthwhile to you?			

Do you wish to continue in your current volunteer placement? YES NO

Foster Grandparent Signature/Date: _____

Sect III: FGP Staff please complete:	E	S	N	Comments
Attends and participates at in-services and other meetings/trainings as requested				
Completes FGP paperwork in an accurate, timely, and neat manner (includes monthly timesheet)				
Follows policies and procedures of FGP including confidentiality				
Adheres to the mission statement while being a positive representative of the program				

FGP Staff Date

FGP Director Date

Additional Comments:

Questions? 307.223.1051

Please return to:
Foster Grandparents of the Wyoming Rockies
PO Box 536/ Laramie, WY 82073
OR: maryalice@actionresources.ngo